



Community
Committee



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in West Leeds Activity Centre
Lenhurst Avenue, Leeds LS12 2RE**

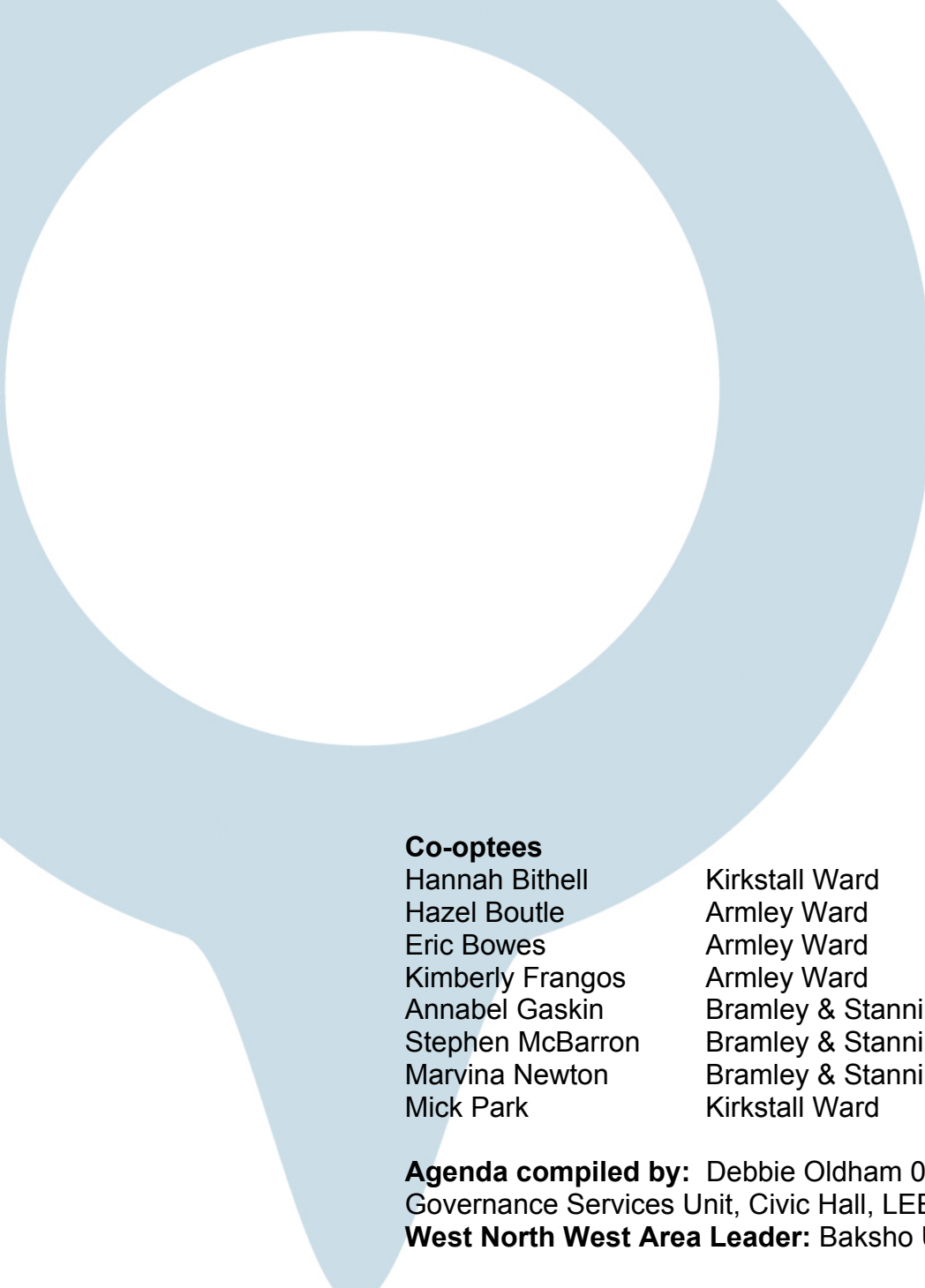
Wednesday, 21st March, 2018 at 6.00 pm

Councillors:

A Lowe	- Armley;
J McKenna	- Armley;
A Smart	- Armley;
C Gruen	- Bramley and Stanningley;
J Heselwood	- Bramley and Stanningley;
K Ritchie	- Bramley and Stanningley;
J Illingworth	- Kirkstall;
F Venner	- Kirkstall;
L Yeadon	- Kirkstall;

**INFORMAL COMMUNITY COMMITTEE WORKSHOP ON COMMUNITY SAFETY WILL
START AT 6:00PM FINISHING AT APPROXIMATELY 7:30PM WHEN THE FORMAL
BUSINESS OF THE COMMUNITY COMMITTEE WILL COMMENCE**





Co-optees

Hannah Bithell

Kirkstall Ward

Hazel Boutle

Armley Ward

Eric Bowes

Armley Ward

Kimberly Frangos

Armley Ward

Annabel Gaskin

Bramley & Stanningley Ward

Stephen McBarron

Bramley & Stanningley Ward

Marvina Newton

Bramley & Stanningley Ward

Mick Park

Kirkstall Ward

Agenda compiled by: Debbie Oldham 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			COMMUNITY COMMITTEE WORKSHOP - COMMUNITY SAFETY 1. West Yorkshire Police Inspector Sarah Towers – Community Safety Report followed by Q&A. 2. Leeds Anti-Social Behaviour Team – Update followed by Q&A 3. New Wortley – focus on work in the Priority Neighbourhood developed through the Core Team APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	1 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘ LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
3				

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			OPEN FORUM / COMMUNITY FORUMS In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the Inner West Community Committee held on 29 th November 2017.	11 - 18
8			MATTERS ARISING To note any matters arising from the minutes.	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		FINANCE UPDATE REPORT To receive the report of the West North West Area Leader to update Members on the projects funded through the Inner West Wellbeing and Youth Activities Fund budgets. The report also provides Members with details of the current financial and monitoring position of the Wellbeing, Youth Activity and Capital fund. (Report attached)	19 - 32
10	Armley; Bramley and Stanningley; Kirkstall		COMMUNITY COMMITTEE UPDATE To receive the report of the West North West Area Leader to update the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment. The report also updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting. (Report attached)	33 - 40
11	Armley; Bramley and Stanningley; Kirkstall		DATES, TIMES AND VENUE REPORT The report of the City Solicitor is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored. (Report attached)	41 - 44
			VENUE DETAILS AND MAP Meeting to be held at West Leeds Activity Centre Lenhurst Avenue, LS12 2RE	45 - 46

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

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Report of: The West North West Area Leader (Citizens and Communities)

Report to: The Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Sarah Geary (3367872)

Date: 21st March 2018

To note

Community Safety Cover Report

Purpose of report

1. This purpose of this report is to provide a brief overview of the areas for update that West Yorkshire Police will provide at the Committee meeting. It also seeks to provide an update on ongoing work through the Leeds Anti Social Behaviour Team.

Main issues

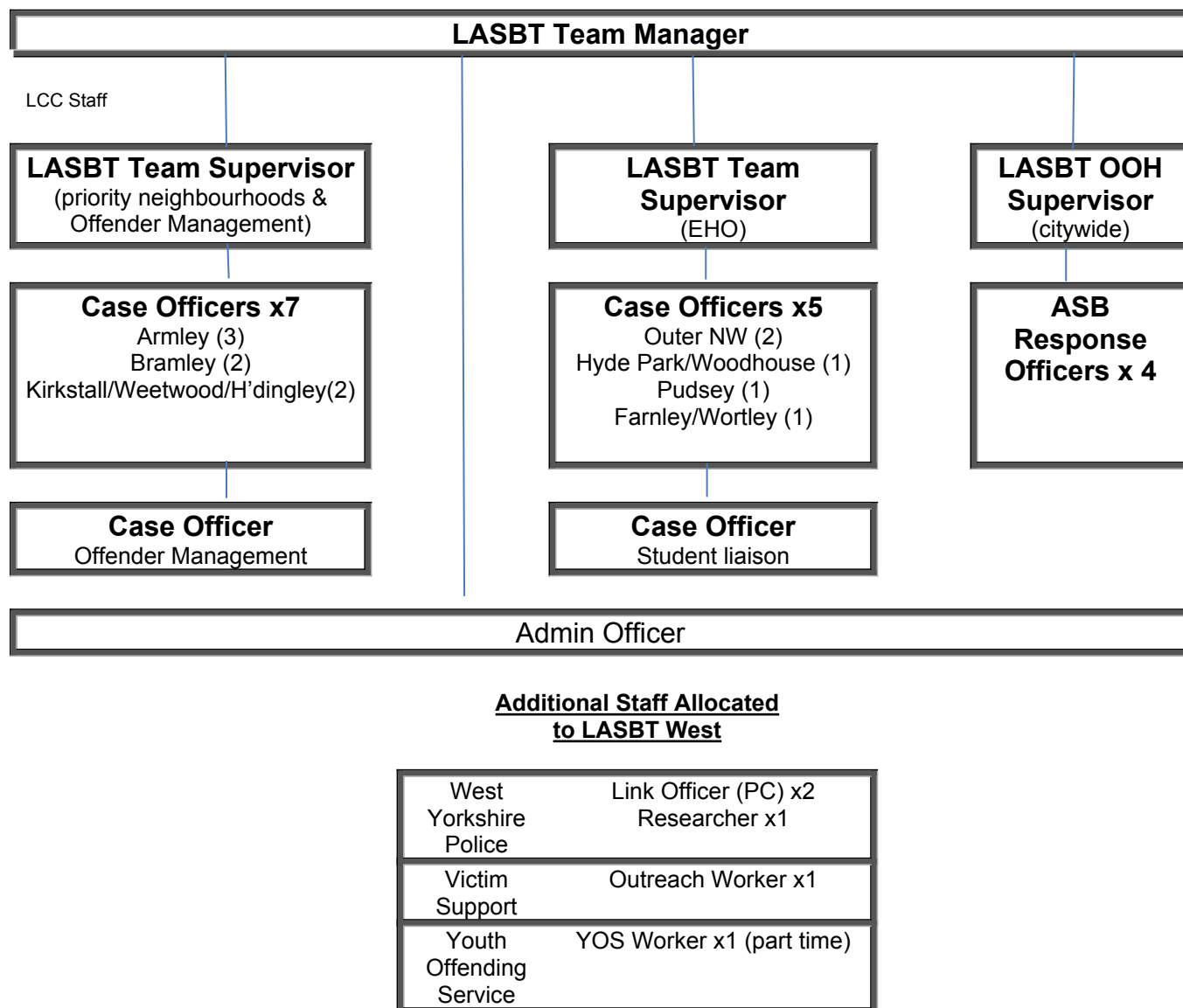
Report of the Leeds Anti-Social Behaviour Team (West North West)

2. Leeds City Council is committed to reducing Anti-Social Behaviour (ASB). Its 'City Priorities Plan' sets out its ambitions to achieve sustainable reductions in crime and disorder, tackle anti-social behaviour and to build stronger cohesive communities.
3. LASBT is a multi-agency service comprising staff from Leeds City Council, Housing Leeds, Cleaner Neighbourhood Teams West t Yorkshire Police (WYP), West Yorkshire Fire service (Arson Task Force), Leeds Youth Offending Service (YOS) and Victim Support. It delivers a multi-tenure service operating across Leeds in partnership with a much broader range of agencies and support services.
4. LASBT will typically deal with behaviour that cannot be reasonably resolved through tenancy management, or mediation. This includes (but is not limited to) those listed below;-
 - Harm to individuals

- Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - Harm directed at communities
 - Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - Environmental harm
 - Graffiti and vandalism/damage to public property.
5. Where ASB incidents are reported through LASBT, which could constitute a criminal offence for which an accused person could be charged and prosecuted, the matter may be allocated to a West Yorkshire Police ASB link officer embedded within LASBT to determine whether the matter should be more appropriately investigated by the Police.
 6. Leeds Anti-Social Behaviour Team (LASBT) may not always be the most appropriate agency to respond to, or deal with every report of anti-social behaviour it receives. In addition to the definitions outlined above LASBT will consider the nature, persistence and harm involved in reported ASB incidents.
 7. Some low-level incidents and nuisances such as neighbour disputes, boundary issues, and infrequent noise problems may be better dealt with by the responsible landlord as a tenancy management or tenancy breach issue. Where incidents include acts of a criminal nature, a more appropriate response might be provided by West Yorkshire Police.
 8. LASBT will aim to respond quickly to all reports of ASB, contacting the reporting person or victim to discuss their report and more fully understand the nature and complexity of their problem. Where reports relate to a one off/low level incident, LASBT may issue appropriate advice and self-help guidance. Some reports may be referred on to the local housing provider to be dealt with as a tenancy issue. Reports linked to persistent problems or incidents where there is the potential for harm, will be allocated to an ASB case officer for investigation in accordance with LASBT's established 'what goes where guidance'.
 9. Once a case investigation has been allocated, a LASBT case officer will arrange to meet with the reporting person or victim to explain the services' procedures, understand the background to reported problems, identify any vulnerabilities and/or support needs (not already disclosed) and agree an appropriate course of action.
 10. Unless the circumstances of the report and evidence provided warrant immediate action to safeguard victims and witnesses, a LASBT case officer will conduct a thorough investigation to establish the facts and gather evidence. The case officer will be advised by a senior manager or supervisor as to whether reported problems might be resolved using interventions and/or warnings or whether enforcement action may be necessary.

11. LASBT WEST Current Structure

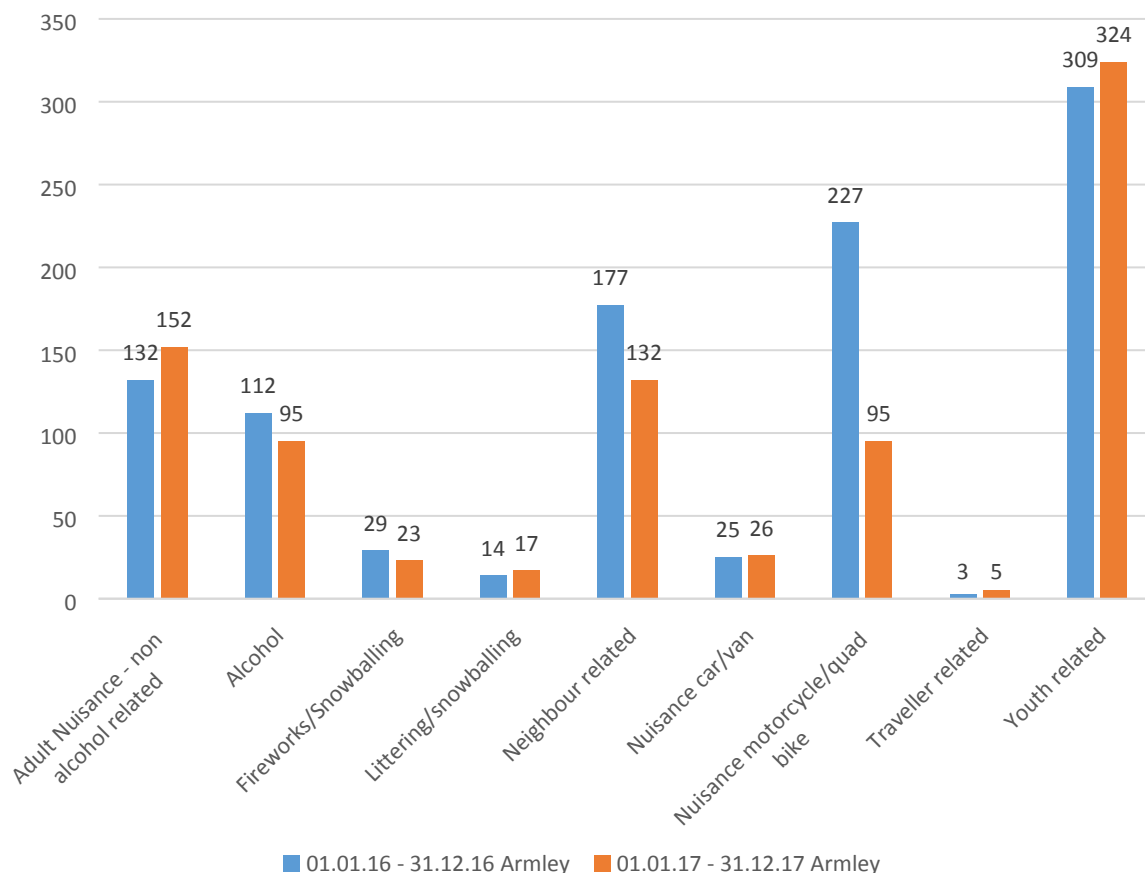
LASBT West is one of 3 area based multi-agency teams. At present, we are resourced as follows:



12. Ward Profile of Anti-Social Behaviour

Armley Ward

Police Call Data 2016/17:



13. LASBT Case Data:

At Time of reporting LASBT are currently investigating 24 ASB cases which equates to 49% of case work across the Inner West Wards.

Of those 24 cases the breakdown of case types is as follows:

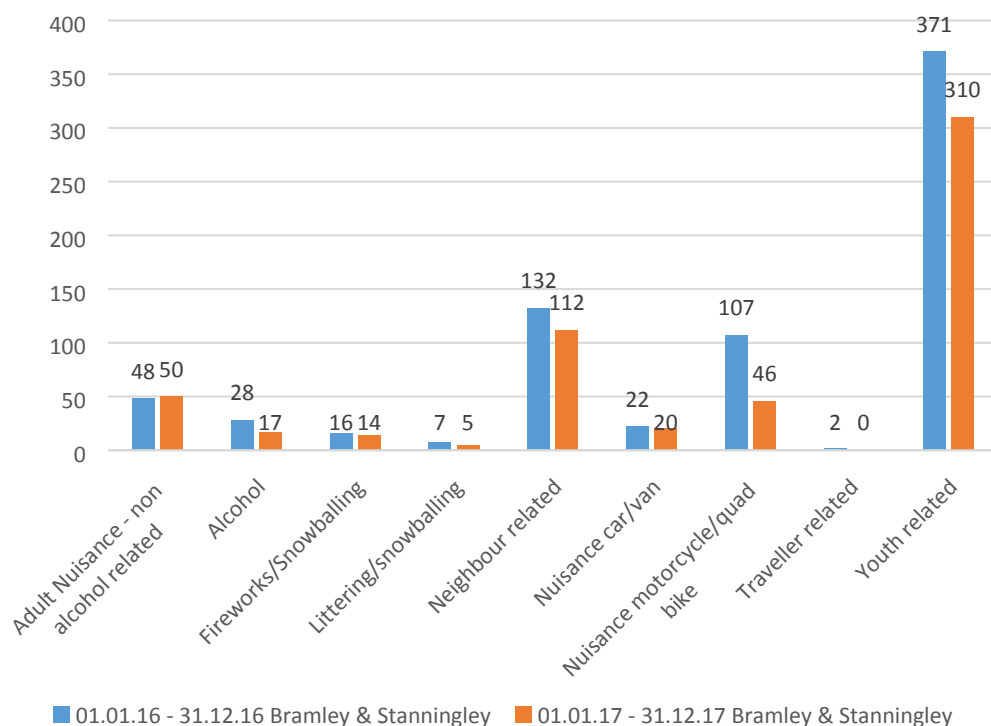
Alcohol related	1
Domestic Violence	1
Drugs/substance misuse/dealing	5
Hate Crime (Race)	1
Misuse of Public Space	1
Noise	2
Rowdy Behaviour	4
Sexual Acts and Prostitution	3
Threats/Actual Violence	3
Vandalism/damage to property	1
Verbal Abuse	2

14. Area Issues:

- **Westerly Croft and Westerly Rise** – There has been an increase in reports of drug use and fouling of the communal areas of these 2 multi-storey flats. The perpetrators are largely unidentified and transient. LASBT, in partnership with Housing and Police Officers from Operation Leodis* are looking to tackle this issue, and will be looking at applying for closure orders which limit access to the communal areas of the blocks.
- **Hall Lane area** – LASBT are currently taking possession action in the county court in relation to cannabis cultivation at a council property in the area.
- **Raynville Court** – there had been an increase in reports of ASB and damage at this block of flats, allegedly perpetrated by groups of youths. Whilst the people causing the damage were unidentified, a number of youths were identified as frequenting the blocks and were engaged with by staff. At the same time, a closure order was gained that limited access to the communal areas of the flats. At present time, there have been no recent reported damages, or reports of the youths hanging around the block.
- **Clyde Estate** – LASBT are currently in possession action in the county court in relation to a council property where there are numerous issues, including ASB, criminality, damage to the family home, and infringements of the Council's policies on garden condition.
- **ASB and Mental Health Issues** - At present, there are an increasing number of ASB cases across the city where there ASB issues being caused/experienced and mental health issues are a factor.
LASBT are leading on a pilot which at present is solely running in the Armley ward area, to look at improved information sharing between partners (including health, and social care) in order to assist an effective, joint response.

* Operation Leodis are a team of 3 PCs and 1 Sgt who are part of LASBT, and funded by Housing Leeds, to provide additionality in dealing with ASB/criminality in Council owned High Rise Accommodation, in particular those that come within the "enhanced blocks" scheme.

15. Bramley & Stanningley Ward - Police Call Data – 2016/17



16. LASBT Case Data

At Time of reporting LASBT are currently investigating 15 ASB cases in this ward area which equates to 30.6% of case work across the Inner West Wards. Of those 15 cases the breakdown of case types is as follows:

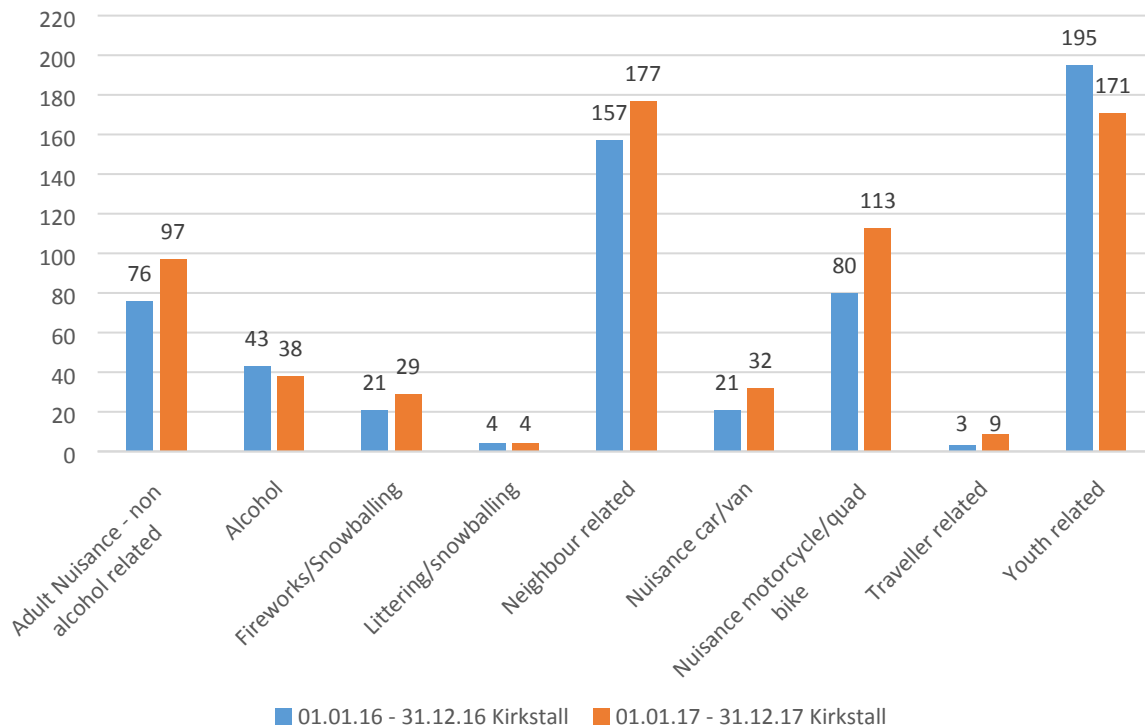
Criminality	1
Drugs/substance misuse/dealing	1
Hate Crime	3
Noise	1
Rowdy Behaviour	5
Threats/Actual Violence	2
Vandalism/damage to property	2

17. Area Issues:

- **Broadleas Estate** – LASBT had been involved in legal action for possession of a home in relation to supply of cannabis, general ASB and intimidation, however prior to trial the tenant has voluntarily surrendered their tenancy. Evidence used to progress this case included CCTV footage from the LeedsWatch static camera on the estate.
- **Rodley Area** – LASBT are taking possession action in relation to cannabis cultivation at a council property in this area.
- **Fairfields Estate** – LASBT are taking possession action in relation to stolen goods being kept in an LCC property in the area. These stolen goods are linked to vehicle crime/thefts in the wider area.

- **Broad Lane area** - Considering is being given to progressing injunction applications in relation to 2 youths from Bramley in relation to issues caused around their homes, and at Kirkstall Bridge Shopping complex. Discussions with YOS are ongoing.
- **Ganners Estate** – LASBT are seeking an injunction in relation to a council tenant who is regularly subjecting his neighbour to racist abuse.

18. Kirkstall Ward - Police Call Data 2016/17:



19. LASBT Case Data

At Time of reporting LASBT are currently investigating 10 ASB cases in this ward area which equates to 20.4% of case work across the Inner West Wards. Of those 15 cases the breakdown of case types is as follows:

Noise	5
Nuisance Vehicles	1
Drugs/substance misuse/dealing	1
Rowdy Behaviour	1
Threats/Actual Violence	1
Verbal Abuse	1

20. Area Issues:

- **Kirkstall Bridge complex** – groups of youths from Bramley are attending the complex and causing significant issues for shop staff and shoppers at the complex which includes disruption to the business, intimidation of staff, and

causing damage around the precinct. Consideration being given to 2 injunction applications against youths from the Bramley area (as above).

- **Burley Greenhow area** – following an initial complaint around abuse over parking issues, LASBT have uncovered numerous potential fraud issues in relation to a council tenant and are facilitating action between various agencies including DWP, HMRC, Trading Standards and the Police and have also liaised with authorities in Suffolk as issues have been identified in that area also.
- **Closure Order, Hawksworth Wood area** – There is currently a closure order in place in relation to a property in the Lea Farms area of the estate which has been sought due to rowdy behaviour, drug use, and violence. The tenant, who is vulnerable had lost control of the property and they are allowed to remain, but the order limits who can attend at the address.
- **Noise Issues, Burley** - LASBT currently have a specific officer dedicated to issues relating to the City's student population, some of which falls into Kirkstall Ward, in particular around the Stanmores, and Beechwoods. Traditionally, these peak at key points in the academic years such as freshers, end of exams, and end of term, and LASBT plan for these periods by increasing home visits to accused, and utilising our daytime staff to bring additionality to the OOH noise service to proactively patrol and respond to ongoing noise issues in the predominantly student areas of Headingley, Hyde Park and Burley.

21. Offender Management – Inner West

22. Aside from general casework, LASBT also perform an offender management function with a dedicated officer who manages cases with existing court orders, such as injunctions and possession orders. The main function of the role is to ensure compliance and progress breaches of orders through the court. Examples of the kind of work done by the officer could include: consultation with YOS around breaches of or variations to injunctions relating to young people; or if there is a suspended order for possession on a council property, ensuring compliance with the terms of that order, which could include visiting to check for the presence of controlled drugs.

23. At present, LASBT West have 19 offender management cases across the West North West Area, 13 of which are within the Inner West Wards. Of those cases 7 are in Armley ward, 4 are in Bramley and Stanningley Ward, and 2 are in Kirkstall ward. A breakdown of those cases is below:

24 Armley:

- 5 Injunctions in relation to adults involved in criminality in New Wortley
- 1 Suspended Possession Order relating to drugs cultivation on the Cedars estate
- 1 suspended possession order relating to abuse of council staff/drugs in the Aviary estate

25. Bramley and Stanningley:

- 1 court undertaking relating to abuse towards neighbours on the St Catherine's estate
- 1 Injunction (young person) relating to causing ASB around Bramley Shopping Centre
- 1 linked injunction and suspended possession order relating to violence against LCC staff on the Rossefields Estate
- 1 Suspended Possession Order relating to drugs cultivation on the Broadleas Estate

26. Kirkstall:

- 1 injunction relating to abuse of LCC staff in the Burley area
- 1 suspended possession order in relation verbal abuse and intimidation of a neighbour on the Hawksworth Wood estate.

27. Corporate considerations

28. Legal implications, access to information and call in

There are no access to information and call-in implications arising from this report.

Recommendations

The Committee is asked to note the content of this report and the updates that will be given verbally at Committee.

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INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 29TH NOVEMBER, 2017

PRESENT: Councillor F Venner in the Chair

Councillors C Gruen, J Heselwood,
J Illingworth, A Lowe, J McKenna, K Ritchie
and A Smart

26 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

27 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

28 Late Items

There were no late items.

29 Declarations of Disclosable Pecuniary Interests

No declarations of disclosable pecuniary interests were made.

30 Apologies for Absence

Apologies for absence had been received from Cllr. Yeadon, Steve McBarron, and Hannah Bithell.

Members were advised that Sam Meadley the co-optee for Kirkstall had resigned from the Committee as he was relocating to Bristol to take up a new job.

31 Open Forum / Community Forums

On this occasion no members wished to speak at the Open Forum.

32 Minutes

RESOLVED – That minutes of the Inner West Community Committee held on 11th October 2017 were approved as a correct record.

33 Co-optees Appointment Report 2017

The report of the City Solicitor invited Members to give consideration to appointing a co-optee to the Community Committee for the duration of the 2017/18 municipal year.

Members were informed that Hannah Bithell was proposed as a co-optee to the Committee for the Kirkstall ward.

It was noted that Hannah had been unable to attend the meeting as she was a teacher and she was attending a parents evening.

RESOLVED – The Community Committee to approve the appointment of Hannah Bithell as a non-voting co-optee, for the duration of the 2017/18 municipal year, in order to support the work of the committee.

34 Leeds Transport Conversation update - Public Transport Investment programme (£173.5m), Inner West update, and Leeds Transport Strategy development

Paul Foster, Highways and Transport and Tom Gifford West Yorkshire Combined Authority (WYCA) presented the report of the Chief Officer Highways and Transport. The report provided the Community Committee with an update on the Leeds Transport Conversation which had taken place in Autumn 2016.

The officers informed the Committee that 557 responses were received from the Inner West area which was 7% of the total respondents. The responses received showed that the preferred mode of transport was the car followed by train and then bus. The responses had also shown that people wished to see improvements to cycle facilities, a more reliable bus service and investment in the train service.

The Committee were informed of the following issues facing the Inner West area and of ongoing work in the area:-

- Study to look at future technology which would be reported back with the next update;
- Cycle Strategy to look at uptake on the current cycle routes and further investment to cycle routes;
- A report to go to Executive Board in relation to a mandate from Central Government regarding the air quality issues for the city;
- Plans revealed for the new Leeds rail station in readiness for HS2;
- Ongoing work in respect of looking at solutions for better connectivity in communities;
- Working with partners to address issues with bus corridors;
- Investment in 284 new buses for the city
- Remedial works to City Connect in relation to shared areas for cyclists and pedestrians. Although it was noted that funding for this work would come from Central Government not from the £173.5m;
- Working on a scheme for Armley Gyratory which would assist cyclists, pedestrians and better movement of traffic.

Members were informed that details of all the schemes could be found on the Council's website.

The Committee heard that consultation in relation to bus services and issues was to take place in the new year.

Members were informed that improvements were planned for the following facilities in the Inner West area:-

- Bramley bus station;
- Bramley train station;
- Cardigan Fields; and
- Kirkstall Forge.

The Committee discussed the following issues in the Inner West area:-

- The need for better connectivity within the Inner West area;
- The use of mini buses to provide better connectivity;
- Misuse of cycle lanes, including parking in the cycle lanes and enforcement issues in relation to this;
- Use of a 4 track system on the rail network;
- Issues in relation to Kirkstall Road;
- Bus services in the area particularly, reliability, frequency, connectivity, and evening services;
- Reliability of real time information;
- The use of a Yorkshire dialect for audio announcements; and
- Efficiency of new buses

In response to discussions and questions raised the Committee were provided with the following information:-

- Would explore the use of mini buses for connectivity in the area;
- Another study was being undertaken to address issues on Kirkstall Road with a view for a better scheme;
- Enforcement did take place in relation to parking in cycle lanes, contact details were provided to Members;
- Leeds rail station was currently unable to cope with the amount of trains using the station as it did not have enough platforms to enable swift movement of passengers entering or existing trains - Network Rail were looking at this issue;
- 'Bus 18' had been relaunched with pledges made by the 3 major operators and WYCA for a more reliable service and for payments to be made for missed buses;
- New Buses would be to Euro 6 Standard.

RESOLVED – To:-

- Note the feedback from the Transport Conversation and its input into the £173.5m public transport improvements and informing a wider transport strategy for the City and the Inner West area over the next 20 years.
- Note the overall progression of Leeds Transport and LPTIP Schemes in Leeds overall.
- Note progression of the major transport schemes within the Inner West Area.
- Provide feedback to the West Yorkshire Combined Authority on the proposals for the Transport Hubs and network proposals

35 Leeds Health and Care Plan: Inspiring Change through Better Conversations with Citizens

The report of the Chief Officer Health and Partnerships, was presented to the Committee by Sue Rumbold, Chief Officer Partnerships Children and Families, Paul Bollom, Head of the Leeds Health and Care Plan and Dr Martin, Local GP from Whitehall Surgery.

The report provided an overview of the progress made in shaping the Leeds Health and Care Plan following the previous conversation at each Community Committee in Spring 2017. The Committee was informed that the Leeds Health and Care Plan was the description of what it envisaged health and care would look like in the future and how it would contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021.

Sue Rumbold explained what the Leeds Left Shift was and how it supported the Leeds Health and Care Plan. Members were informed that the Leeds Left Shift focused on 4 principle elements: Prevention; Self-Management and Proactive Care; Optimising Secondary Care and Urgent Care and Rapid Response.

Members' attention was drawn to key actions to be undertaken under the 4 elements of the Plan and how the focus of these actions was to build on what was strong and not what was wrong.

Dr Martin addressed the Committee highlighting the need for better communication across the city of health care workers and partners including those within the third sector.

Dr Martin went on to say that the services need to be more proactive and less reactive with a good flow of information through all stages of care for individuals.

Cllr. Lowe said that she had attended a briefing in relation to the Leeds Health and Care Plan. Cllr. Lowe provided an example of self-management courses given at the New Wortley Community Centre which addressed long term conditions. She went on to say that in her view the new models of care was good and would be better for communities.

In relation to prevention Members raised concerns that a number of surgeries in the area did not have enough flu vaccine and although the vaccine was available at pharmacies this was not being offered by GP's.

In response to the concern raised it was realised that there was an inconsistency in communication between all areas and partners. There was a need to change the way people think about health services through education of families and young people and help them to know the routes to social subscribing. There was also a need to build on the relationships between pharmacies and surgeries even when pharmacies are seen as private businesses.

The Chair highlighted the fact that the NHS belonged to the people. The Chair read out a fact set out in the submitted report which she had found interesting "When the NHS was set up in 1948, half of us died before the age of 65. Now, two thirds of the patients hospitals are looking after are over the age of 65 life expectancy is going up by five hours a day" she said it showed the need for changes in the way services were accessed and delivered in the future.

Cllr. Lowe said that there was lots of work already taking place linking services, partnerships and third sector agencies. She said that she would be interested to hear how the Plan was doing next year going forward.

RESOLVED - To:-

- Support the updated Leeds Plan as a basis for conversation with citizens on the future of health and care.
- Actively support widespread conversation and discussion of the Leeds Plan and narrative to encourage feedback and comment.
- Support the emerging model of Local Care Partnerships and actively engage with their development in their communities.

36 Finance Update Report

The report of the West North West Area Leader updated the Members on projects funded through the Inner West Wellbeing and Youth Activity Fund budgets.

The report also provided finance monitoring at appendix 1 of the submitted report.

The Chair asked that Members respond to an email to fix a date to discuss CIL and decided how the Committee wished to spend it.

It was noted that a half day workshop for Wellbeing Commissioning would be on Friday 16th February 2018.

The Communities Team responded to a query presented at the previous meeting in relation to wellbeing forms and the need for them to be written in plain English. It was noted that the Equality Team were to revise the form.

Members' attention was drawn to point 4 of the submitted report which provided the remaining wellbeing balances for each Ward for 2017/18.

It was noted that there had been no new applications since the last meeting.

Members were informed that the small grants and skips budget still available was £2,668.

Members were advised that that Youth Activity Fund balances were as follows:-

- Armley £97
- Bramley and Stanningley £843
- Kirkstall £1,502

Members were also advised of Capital fund balance which was £36,700.

Members were informed that monitoring information would be presented at each meeting on all projects. If Members required more details of a project this could be provided separately.

In relation to a question from Members in relation to Capital Fund it was noted that Capital Fund can be used for Smiley SID's. However orders did take a while to process so Members were asked to submit possible locations for the Smiley SID's as soon as possible.

Members discussed Ward Based Initiative and how it might be used. Kirkstall Ward Members advised the Committee that the Ward Based Initiative money for Kirkstall was to be spent on a children's play area.

RESOLVED - To:-

- a) Note the balance of Wellbeing Fund at 4
- b) Note the balance of small grants and skips at 9
- c) Note the balance of the Youth Activities Fund 11
- d) Note the balance of the Capital Fund at 12
- e) Note the Community Infrastructure Levy allocation at 13
- f) Note the spend of the Wellbeing, Youth Activities and Capital budgets and monitoring report at Appendix 1

37 Community Committee Update Report

The report of the West North West Area Leader updated the Community Committee on the work of the sub groups of the Committee: Children and Young People; Environment; Health and Wellbeing and Adult social Care; Employment Skills and Welfare and Community Safety.

The report also updated the Committee on community events, local projects and partnership working that had taken place in the area since the last meeting.

Cllr. Gruen updated the Committee on the Youth Summit event which had taken place on 10th November. She said that it had been a delightful day with 45 children attending the event.

4 students from Leeds West Academy had attended the event and feedback showed they had enjoyed the event.

Cllr. Gruen explained that the event had been held in the Civic Hall with children attending a question and answer session in the Council Chamber with the Lord Mayor and they had also assisted councillors in thinking about how best to spend Youth Activities funding.

Lunch had been provided at the Rosebowl which proved to be a success, the children had behaved well all throughout the session.

Cllr. Gruen said that she would like to do this event on an annual basis.

Cllr. Lowe provide a brief update on the Health and Wellbeing and Adult Social Care sub group highlighting points 8 and 9 of the submitted report specifically in relation to a new app called TALK SHARE LEARN LEEDS which had been launched by Children's Services. The app can be downloaded for free from App Store or Google play.

Cllr Heselwood updated the Committee on a meeting that she had just attended for Community Led Local Development which is a project looking at how to access pathways into work.

Cllr. Ritchie gave a brief update of the Community Safety work and thanked Cllr. McKenna for attending Tasking Meetings.

The Committee discussed street drinkers in Armley. It was noted that it was much improved. Councillors were disappointed that a voluntary group called Altogether Armley were looking to fold.

It was noted that the Christmas lights switch on had been successful in both Bramley and Armley.

RESOLVED – To note the report including the key outcomes from the sub groups.

CHAIRS COMMENT

The Chair thanked all for attending and wished everyone a Merry Christmas.

38 Date and time of next meeting

To note that the next meeting of the Inner West Community Committee will be on Wednesday 21st March 2018.



Report of: Area Leader, West North West

Report to: Inner West Community Committee

Report author: Zoe Tyler (0113 336 7869)

Date: 21st March 2018

For decision

Finance Update and Monitoring Report

Purpose of report

The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines the applications received through the open commissioning round for funding in the 2018/19 financial year.

Members are asked to:

- a) Note the balance of the Wellbeing budget for 2017/18 at **4**
- b) Approve the new Wellbeing project for 2017/18 at **7 & 8**
- c) Note the balance of the Capital Fund at **13**
- d) Note the balance of the Youth Activities Fund **16**
- e) Approve the new projects for Wellbeing, YAF and Capital for 2018/19 as detailed at **20, 21 & 22**
- f) Note the projects at **23 & 26**

Main issues

1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds.
2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Current position

3. Since 1st April 2017, the Committee has awarded grants totalling £131,623. The list of projects funded so far in 2017/18 is presented at **Appendix 1**.

Wellbeing balances

4. The remaining balance available per ward for 2017/18 are as follows:

Remaining Balances For 2017/18	
Armley	£2,963
Bramley & Stanningley	£2,551
Kirkstall	£7,568

5. Attached at appendix 1 is the Finance Statement which provides Members with details of the current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.
6. Full monitoring details can be provided on projects at the request of Members.

New Wellbeing applications for 2017/18

7. Armley Grit Bins - £1,752 Armley
Funding to be used to install up to 10 Community Committee grit bins and to be used to fund refills in the Armley ward.
8. Bramley SID's - £7,100, Bramley, (£2,544 revenue & £4,556 capital)
Funding to purchased 2 speed indication devices and adapt 6 lighting columns to enable the devices to be rotated throughout the ward.

Small grants and skips

9. There has been 2 small grant approved since the last meeting:
10. Christmas Party for the Elderly / Adults / Parents in the Broadleas - £350
Funding to host a Christmas party event to provide a positive event and opportunity to get people together and bring the community closer.
11. Bramley Grit Bins Refill - £304
Application to create a pot of funding to be used, as and when required, to refill the Bramley Community Committee Grit bins over the winter period. The funding will pay for 4 bins to be refilled.
12. The balance of the small grants and skips budget available at 12th March 2018 was **£1,268**.

Capital Wellbeing Balance

13. The current Inner West Capital Receipts Incentive Scheme balance is **£36,700**.

Community Infrastructure Levy (CIL)

14. On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to

a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

Youth Activities Fund

15. Since 1st April 2017, the Committee has awarded grants totalling £44,282. The list of projects funded in 2017/18 is presented at **Appendix 1**.

16. The ward balances of the Youth Activities Fund are as follows:

Armley - £97

Bramley & Stanningley - £843

Kirkstall - £1,502

2018/19 Wellbeing Budget

17. The 2018/19 Inner West Wellbeing indicative revenue budget is **£128,500**. The Community Committee has opted to split the budget by ward, giving each ward a budget of £42,833.

Ward	Indicative budget allocation for 2018/19	Current Estimated underspend from 2018/19	Total
Armley	£42,833	£2,963 £1,211 if project at 7 is approved)	£44,044
Bramley & Stanningley	£42,833	£2,544 £0 if project at 8 is approved)	£42,833
Kirkstall	£42,833	£7,568	£50,401
			£137,278

2018/19 Youth Activities Budget

18. The 2018/19 Inner West Wellbeing indicative YAF budget is **£34,530**. The Community Committee has opted to split the budget by ward, giving each ward a budget of £11,510.

Ward	Indicative budget allocation for 2018/19	Current Estimated underspend from 2018/19	Total

Armley	£11,510	£97	£11,607
Bramley & Stanningley	£11,510	£843	£12,353
Kirkstall	£11,510	£1,502	£13,012
			£36,972

2018/19 Wellbeing Commissioning

19. Between 27th October and 12th January, the Community Committee accepted applications for projects to be funded in the 2018/19 financial year. Ward Members have reviewed the applications and the following projects are recommended for approval:

20. Recommended for approval: **WELLBEING**

	Project	Organisation	Armley	Bramley	Kirkstall
	Budget		£44,044	£42,833	£50,401
1	Small Grants & Skips £350 limit per grant)	Communities Team	£3,000	£3,000	£3,000
2	Festive Lights Hire	Leeds Lights	£2,170	£1,736	£2,604
3	Priority Neighbourhood Pot (2018/19)	Communities Team WNW	£500	£500	£500
4	Communications Budget Pot (2018/19)	Communities Team WNW	£300	£300	£300
5	Family Fun days	West Leeds Activity Centre	£487	£487	£487
6	Summer Holiday Targeted Services	Youth Service	£350	£350	£350
7	Youth Summit Bake Off	Communities Team	£700	£700	£700
8	Irish Arts	Irish Arts Foundation	£425		£425
9	Enduring Wellbeing	TVC Hollybush		£1,565	£1,565
10	Armley Light Switch on Pot 2018	Communities Team WNW	£3,500		
11	Community Leader	New Wortley Community Association	£6,000		
12	Armley Festival 2017	HAP	£2,500		
13	New Wortley Festival 2018/19	New Wortley Community Association	£500		
14	Armley Basketball Project cont.	Joint Services	£1,260		
15	Home- made Happy Meals	Active Leeds, LCC	£906		
16	Armley Parkrun	Armley Parkrun	£3,000		

17	Meeting Point	Christ Church Armley	£2,150		
18	Bramley Grit Bins	Communities Team WNW		£638	
19	Bramley Lights	Bramley Lights Project		£3,400	
20	CCTV Broadlea Hill	Leeds Watch		£1,784	
21	CCTV Broadlea Grove	Leeds Watch		£1,650	
22	Bramley Festival	Bramley Festival		£4,500	
23	Motiv-8	Barca		£4,000	
24	Passport to Natal Health	Natal Health CIC (Bumps & Babes)		£3,758	
25	Premier League Kicks	Housing Leeds		£720	
26	Get Fit, Get Fed, Get Active Bramley	Groundwork		£5,000	
27	Kirkstall Festival 2018	Kirkstall Festival Committee			£4,250
28	Kirkstall Art Trail	Kirkstall Art Trail			£2,500
29	Kirkstall in Bloom	Kirkstall in Bloom			£1,855
30	Children's Champion	Children's Champion			£4,250
31	Burley's Blooming 2018	Burley Top Community Association			£5,000
32	Movie Matinee	Hawthorn Older People Supports Services (HOPS)			£2,298
	TOTAL		£27,748	£35,653	£30,084
	Balance Remaining		£16,296	£8,754	£20,317

21. Recommended for approval: **CAPITAL**

	Project	Organisation	Amount
1	Family Fun days Canoes	West Leeds Activity Centre	£1,800
2	Irrigation Project	Stanningley Sports & Amateur Rugby League	£2,500
3	New Rugby Posts	Burley RUFC	£2,309
4	Mobile Defibrillator (AED)	Parkrun	£1,000
		TOTAL	£7,609

22. Recommended for approval: **Youth Activities Fund**

	Project	Organisation	Armley	Bramley	Kirkstall
	Budget		£11,607	£12,353	£13,012
1	Mini Breeze	Breeze	£3,600	£3,600	£3,600
2	West Leeds Activities Programme	West Leeds Activity Centre	£1,550	£1,550	£1,550

3	Saturday Night Project	Breeze	£5,000		
4	Bramley Summer Camp	Bramley Cluster		£5,100	
5	DAZL Bramley Dance and Health Program	DAZL		£3,036	
6	Woodbridges - Kirkstall Cricket Club Youth Group	The Cardigan Centre			£7,468
	TOTAL		£10,150	£13,286	£12,618
	Balance Remaining		£1,457	-£933	£394

23. Project in Development

1	Sport in Summer	Barca Leeds		TBC	
2	YMCA	YMCA Leeds			TBC
3	Bramley Community Centre	Bramley Elderly Action		TBC	

24. No projects were recommended for small grants

25. No projects were deferred pending further consideration.

26. Projects not proceeding this financial year

	Project	Organisation	Amount
1	Community Angel	Angel of Youths	£9,442
2	West Leeds Community Forest Garden	Growing Better	£4,938
3	Growing Rooms	St Georges Crypt	£5,000
4	Moving Up Project	LED Sports Community Foundation	£9,349
5	Walking football	Your back yard	£3,400
6	Film and Mental Wellbeing Project	Farsley Youth Zone, Thrive 2 Limited	£1,150
7	Get Active Camps	AIM education	£4,115
8	Neon disco football	Endorphins CIC	£1,280
9	New Wortley Youth Project	New Wortley Community Centre	£2,420
10	Scrap Makers	Scrap	£600
		TOTAL	£41,694

Corporate considerations

27. Consultation and engagement

Elected Members have been consulted through a workshop event. The 2018/19 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

28. Equality and diversity / cohesion and integration

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. .

29. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

30. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

- 31. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded.
- 32. The Community Committee opened its commissioning round for 2018/19 applications in 27th October 2017. A total of 55 applications have been received, with 39 Wellbeing projects and 14 Youth Activities projects recommended for immediate approval. 1 project was withdrawn and 1 was eligible for funding.

Recommendations

33. Members are asked to:

- a) Note the balance of the Wellbeing budget for 2017/18 at **4**
- b) Approve the new Wellbeing project for 2017/18 at **7 & 8**
- c) Note the balance of the Capital Fund at **13**
- d) Note the balance of the Youth Activities Fund **16**
- e) Approve the new projects for Wellbeing, YAF and Capital for 2018/19 as detailed at **20, 21 & 22**
- f) Note the projects at **23 & 26**

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2017-18 financial year. It shows the amount allocated to each ward of the Inner West Community Committee, details of the carry forward from 2016-17 and any existing commitments.

2016/17 IW Revenue Budget	Inner West Community Committee	
Balance Brought Forward from 16/17	£	83,369.67
IW Revenue Allocation for 2017/18	£	128,500.00
Total	£	211,869.67
Schemes Approved from 2016-17 budget to be paid in 2017-18	£	69,662.19
Projects approved in 17/18	£	129,123.02
Total Commitments	£	198,785.21
Remaining to Allocate (Wellbeing)	£	13,084.46
Remaining to Allocate (Youth Activities)	£	2,443.41

1.2 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Approved	Paid	Remaining	Monitoring update
Tasking Budget Pot (2015/16)	West Yorkshire Police	-£ 22.64	-£ 22.64	£ -	Project completed and closed. Underspend to be returned to the pot.
Motiv-8 counselling service	Barca Leeds	£ -	£ -	£ -	Project completed and closed.
Kirkstall Flood Relief Projects Pot	Communities Team WNW	£ 10,000.00	-£ 287.00	£ 10,287.00	Project not started yet, no new projects identified.
Broadlea's Teatime Club	Barca Leeds	£ 2,985.00	£ 2,985.00	£ -	Project monitoring request and not yet received.
Small Grants & Skips Pot 2016/17	Communities Team WNW	£ 1,090.00	£ 640.00	£ 450.00	Project Completed
Second Chance (Furniture) Project	St George's Crypt	£ 4,000.00	£ -	£ 4,000.00	Project delayed due to the relocation of the project. More work is needed to get the new workshop in to a usable space. Projected expected to June 2018.
Hollybush for Enduring Wellbeing	The Conservation Volunteers – Hollybush Conservation Centre	£ 4,497.84	£ 4,497.84	£ -	Project Completed
Young Persons Community Cohesion Project	Leeds Youth Service in partnership with Armley Cluster TSL	£ 722.99	£ -	£ 722.99	Project delivering as per agreed outputs. Underspend to be used during 2017/18 to deliver additional activities.
Egyptian Mummy Learning Experience	Manor Park Surgery	£ 1,500.00	£ -	£ 1,500.00	Project delivering as per agreed outputs. Project delayed.
Broadlea Grove CCTV	Housing Leeds	£ 1,650.00	£ -	£ 1,650.00	Project not delivering as per agreed deadlines.
Broadlea Hill CCTV	Leedswatch	£ 1,784.00	£ 1,784.00	£ -	Project Completed.
Money Buddies	Ebor Gardens Advice Centre	£ 4,419.00	£ 4,419.00	£ -	Project Completed. Low numbers of clients recorded at Hawksworth Wood. Looking to move in to the Community Hub to increase numbers and raise awareness.
Leeds Women's Aid Appointment Session	Leeds Women's Aid	£ 3,656.00	£ -	£ 3,656.00	Project delivering as per agreed outputs. Project delayed due to issue with recruitment.
Basketball Sport & Active Lifestyle	Leeds Beckett University	£ 1,030.00	£ 1,030.00	£ -	Project delivering as per agreed deadlines. Attendance has been good with a regular 12 -15 coming each week. The sessions started again in September. One young person attended a trial for The City Of Leeds Basketball Club and now plays for the under 15 team.
The Hollybush Roundhouse	The Conservation Volunteers, Hollybush	£ 4,000.00	£ 4,000.00	£ -	Project Completed
Bramley Credit Union Expansion	Bramley Credit Union	£ 1,200.00	£ -	£ 1,200.00	Project delivering as per agreed outputs. Project delayed due to relocation.

West Leeds Eagles Changing Room Refurbishment	West Eagles Rugby Club	£	4,000.00	£	4,000.00	£	-	Project delivering as per agreed outputs
Cragside Recreation Ground Masterplan	Groundwork Leeds	£	4,000.00	£	4,000.00	£	-	Project Completed
Bramley Bins	WNW Locality Team	£	3,000.00	£	3,000.00	£	-	Project Completed
Milford Sports Club Changing Rooms	Milford Sports Club	£	4,000.00	£	4,000.00	£	-	Project delivering as per agreed deadlines. Work due to start at the end of the rugby season in November.
Queenswood Drive Outdoor Gym Equipment	Parks & Countryside	£	10,000.00	£	10,000.00	£	-	Delay in the installation of equipment due to the cold weather. Work expected to be completed by the end of April 18.
Totals:		£	69,662.19	£	44,316.20	£	25,345.99	

1.3 Revenue Projects Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Reamining	Monitoring update
Small Grants & Skips Pot (2017/18)	Communities Team WNW	£ 9,000.00	£ 6,877.45	£ 2,122.55	Project delivering as per agreed outputs. 12 skips and 11 small grants have been approved todate.
Festive Lights	Communities Team WNW	£ 7,240.00	£ 7,525.00	-£ 285.00	Project delivering as per agreed outputs. Project over spent due to a price increase on the motifs.
Armley Light Switch on Pot 2017	CommunitiesTeam WNW	£ 4,752.00	£ 3,268.58	£ 1,483.42	Project delivered on and completed. Over 1000 people attended, and Christmas activities were held at the library and local café through the day.
Bramley Together Christmas Lights Switch on 2017	Bramley Lights Project	£ 3,500.00	£ 2,940.00	£ 560.00	Project delivering as per agreed outputs. The Bramley Lights Switch On is planned for Friday 24th November. 5-8pm.
Broadlea CCTV Monitoring & Maintenance	Leedswatch	£ 1,784.00	£ -	£ 1,784.00	Project monitoring request and not yet received.
Target Hardening	Care & Repair (Leeds)	£ 3,000.00	£ 567.00	£ 2,433.00	Project monitoring request and not yet received.
Hollybush for Enduring Wellbeing	The Conservation Volunteers	£ 5,244.00	£ 2,364.03	£ 2,879.97	Project delivering as per agreed outputs.
Irish Arts, Cultural Activities and Events 2017/18	Irish Arts Foundation (IAF)	£ 850.00	£ -	£ 850.00	Project monitoring request and not yet received
Motiv-8	Barca Leeds	£ 4,000.00	£ 1,567.41	£ 2,432.59	Project delivering as per agreed outputs. Group have received matched funding from Bramley Cluster. The Wellbeing funding will be used to deliever so will be drawning down Wellbeing funding for sessions between September - March 2018. Monitoring not due until December.
Bosom Buddies Training	Bramley Bosom Buddies	£ 1,567.00	£ -	£ 1,567.00	Project delivering as per agreed outputs
Family Fun Day Events	West Leeds Activity Centre (WLAC)	£ 3,000.00	£ 3,000.00	£ -	Project monitoring request and not yet received.
Second Bramley Scout Hut Refurbishment	Second Bramley Scout Group	£ 1,500.00	£ 1,500.00	£ -	Project Completed
Follow the Detectives	Community Central CIC	£ 5,000.00	£ 4,574.00	£ 426.00	Project delivered. Monitoring and receipts requested.
West Leeds CLLD Programme Pot	Communities Team WNW	£ 9,000.00	£ -	£ 9,000.00	Project delivering as per agreed outputs.
Children's Champion Project	St Mary's Hawksworth Wood	£ 4,250.00	£ 2,125.00	£ 2,125.00	Project monitoring request and not yet received.
Fifth Year Projects	Kirkstall in Bloom	£ 1,600.00	£ -	£ 1,600.00	Project delivering as per agreed outputs.
Kirkstall Art Trail 2017	Kirkstall Art Trail (KVCA)	£ 1,859.22	£ 1,859.22	£ -	Project Completed.
Kirkstall Festival 2017	Kirkstall Festival Committee	£ 4,250.00	£ 4,250.00	£ -	Project Completed.
Music from the Attic	Kirkstall Educational Cricket Club	£ 4,000.00	£ -	£ 4,000.00	Project monitoring request and not yet received
Mini Breeze	Breeze Team	£ 7,700.00	£ 7,700.00	£ -	The Jaily Field Breeze was held on 23rd August. Dispite torrential rain in the morning the event wehn ahead in the afternoon. 134 under 19's attended the event. The mini Breeze at Bramley Park took place on Thursday the 27th July. There was an early down pour of rain which clearing the field but after a short period people came back to the event with a total of 413 under 19's attending
Armley Festival 2017	All Together Armley	£ 2,760.00	£ 2,335.82	£ 424.18	Armley Festival took place on Saturday 22nd July 2017 and was attended by over 2000 residents.
Coding, Crafting & Creating	Armley Hub Customer Services	£ 731.00	£ -	£ 731.00	Project monitoring request and not yet received

Bramley Festival 2017	Friends of Bramley Festival	£	4,500.00	£	4,500.00	£	-	Project completed and closed.
Bramley War Memorial Commemorative Bench	Friends of a War Memorial for Bramley	£	960.00	£	960.00	£	-	Project monitoring request and not yet received
Kitchen Project	The Villagers Community & Sports Foundation	£	2,500.00	£	-	£	2,500.00	Project not started yet. Work due to start Jan 2018 and expected to last 8 weeks.
Smart Energy	Bramley Baths and Community Ltd	£	4,000.00	£	4,000.00	£	-	Project Completed - Works completed end of October 2017.
Kirkstall Pocket Park Revenue Pot	Communities Team WNW	£	1,000.00	£	-	£	1,000.00	Project delivering as per agreed outputs.
Prioirty Neighbourhood Pot (2017/18)	Communities Team WNW	£	1,356.00	£	414.45	£	941.55	Project delivering as per agreed outputs. Funding used to support engagement work at fun days throughout the year
Communications Budget Pot (2017/18)	Communities Team WNW	£	1,273.80	£	843.26	£	430.54	Project delivering as per agreed outputs. Remaining of the pot will be used to fund the IW Youth Summit
Community Leader	New Wortley Community Association	£	8,000.00	£	4,000.00	£	4,000.00	Project delivering as per agreed outputs.
Bramley Healthy Living Park	Your Back Yard	£	5,000.00	£	1,660.00	£	3,340.00	Project monitoring request and not yet received
Money Buddies in Armley & Kirkstall	Money Buddies	£	5,148.00	£	-	£	5,148.00	Project delivering as per agreed deadlines. First monitoring due December 2017.
Broadleas TT Club Cont.	Barca Leeds	£	6,430.00	£	-	£	6,430.00	Project delivering as per agreed deadlines. First monitoring due December 2017.
Leeds Gateway Trail	Parks and Countryside	£	1,168.00	£	-	£	1,168.00	Project started and delivering as agreed outpouts.
Bumps and Babes	Active Leeds, LCC	£	1,200.00	£	-	£	1,200.00	Project started and delivering as agreed outpouts.
Totals:		£	129,123.02	£	68,831.22	£	60,291.80	

1.4 Youth Activity Fund 2016/17 Carry Forwards

The table below lists those Youth Activity projects supported in 2015-16 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining	Monitoring update
Inspire! Holiday Programe	Christ Church Armley Youth Project	£ 457.78	£ 457.78	£ -	Project Completed.
AIM Higher Youth Club	AIM Education	£ 1,885.00	£ 1,885.00	£ -	Project Completed.
Summer Diversionary Project	ACES Cluster & West Yorkshire Police	£ 1,710.02	£ 1,710.02	£ -	Project Completed.
Woodbridges youth project	Youthpoint, Cardigan Centre	£ 2,859.50	£ 2,859.50	£ -	Project Completed.
		£ 6,912.30	£ 6,912.30	£ -	

1.5 Youth Activity Fund 2017/18

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining	Monitoring update
Family Fun in the Park	Ranger Team, Parks & Countryside	£ 2,000.00	£ -	£ 2,000.00	Monitoring due March 2018.
Get Active Camps	AIM Education	£ 3,000.00	£ 3,000.00	£ -	Project complete.
Urban Art Workshops	DJ School UK	£ 940.00	£ -	£ 940.00	Project not started yet. Expected to start March 2018.
West Leeds Activity Centre programme 17/18	West Leeds Activity Centre (WLAC)	£ 4,500.00	£ -	£ 4,500.00	Project monitoring requested and not yet received
Breeze Saturday Night Project (BSNP)	The Breeze Team	£ 4,000.00	£ 4,000.00	£ -	Project complete and awaiting payment.
Bramley Summer Camp	Bramley Cluster	£ 5,100.00	£ 5,100.00	£ -	Project monitoring requested and not yet received
DAZL Bramley Dance Project	Dance Action Zone Leeds (DAZL)	£ 1,350.00	£ -	£ 1,350.00	Project delivering as per agreed outputs.
Woodbridges - Kirkstall Cricket Club Youth Group	The Cardigan Centre	£ 7,415.00	£ 5,000.00	£ 2,415.00	Project delivering as per agreed outputs. Monitoring due December 2017.
		£ 28,305.00	£ 17,100.00	£ 11,205.00	

INW Youth Activity Funding 2017-18	
YAF Balance brought forward	£ 9,752.71
YAF Allocation for Year 2017-18	£ 34,530.00
YAF Total Allocation (inc b/f)	£ 44,282.71
YAF Earmarked 16/17	£ 6,912.30
Current YAF Figures	
Budget for Year:	£ 37,370.41

Total Approved 17/18	£	34,927.00
Available Left to Allocate:	£	2,443.41

1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Capital Funding available to allocate:	£	36,700.00
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Project Name	Lead Organisation	Wards Benefiting	Approved	Paid	Monitoring update
Kirkstall Pocket Park Capital Pot	Communities Team WNW	Kirkstall	£ 9,750.00	£ -	Project delivering as per agreed outputs.
Gotts Park Mansion	Gotts Park Golf Club	Kirkstall	£ 11,764.00	£ -	Project completed and has meet all targets. Waiting for final payment to clear.
West Leeds Eagles Changing Room	West Eagles Rugby Club	Armley	£ 5,000.00	£ -	Project delivering as per agreed outputs.
Rainbow Senory Room refurbishment	Rainbow House	All	£ 816.00	£ -	Advance payment approved in order for the works to start.
			£ 27,330.00	£ -	

1.7 Small Grant Breakdown of Spends 2017/18

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	remaining
Get Cooking	Get Cooking	£ -	£ -	£ -
PHAB Youth Group	Leeds PHAB Club	£ 350.00	£ 350.00	£ -
Purchase of Patrol Tents	17th S W Leeds Scout Group	£ 350.00	£ 350.00	£ -
Healthy Together	Russian Speakers Group for Children	£ 350.00	£ 350.00	£ -
Lego Storystarter	Leeds Library Service	£ 600.00	£ 600.00	£ -
New Wortley Festival	New Wortley Community Association	£ 350.00	£ 350.00	£ -
Dancing Tots at North Leeds Community	North Leeds Community Nursery	£ 293.00	£ 293.00	£ -
Kirkstall Big Lunch Great Get Together	Kirkstall Big Lunchers/ St Stephens Well Community Garden	£ 280.86	£ 280.86	£ -
Broadleas Fun Day	Housing	£ -	£ -	£ -
Coach Hire for Armed Forces Fun Day Festival	Community Central Café CIC	£ 700.00	£ 700.00	£ -
Climbing Tower Hire for Hawksworth Wood Fun Day	Communities Team	£ 350.00	£ 350.00	£ -
Moorside Funday	Moorside TARA Community Centre	£ -	£ -	£ -
		£ 3,623.86	£ 3,623.86	£ -

1.8 Skips Breakdown of Spends 2017/18

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Group Name	Full Address of skip	Approved	Paid	Remaining
New Wortley Community Association	40 Tong Rd, Leeds, LS12 1LZ	£ 280.00	£ 280.00	£ -
Hawksworth Wood Tenants & Residents	Various location see skip form	£ 445.00	£ 445.00	£ -
The Towers Resisends	23a The Towers, LS12 3SQ	£ 140.00	£ 140.00	£ -
Broadleas Better Communities TRA	Broadlea Community Centre	£ 140.00	£ 140.00	£ -
Haleys Field Allotments	5 Prospect View, LS13 3AN	£ 145.00	£ 145.00	£ -
2ND Bramley Scout Group	Highfield Street Bramley ,Ls13	£ 140.00	£ 140.00	£ -
2ND Bramley Scout Group	Highfield Street Bramley ,Ls13	£ 140.00	£ 140.00	£ -
2ND Bramley Scout Group	Highfield Street Bramley ,Ls13	£ 140.00	£ 140.00	£ -
		£ 1,570.00	£ 1,570.00	£ -

Total approved spend on small grants & Skips 2017/18	£	9,000.00
Remaining to allocate	£	1,267.14

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Report of: The West North West Area Leader (Citizens and Communities)

Report to: The Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Sarah Geary (3367872)

Date: 21st March 2018

For Information

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment.
2. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

Main issues

3. Children & Young People – Champion: Cllr C Gruen

There was a sub group meeting held on 18th December. The following items were discussed:

- Fostering Leeds – an update was given by Social Services on the different types of fostering carried out in the City. In the Inner West area there are 25 registered LCC foster carers but there are also other routes into fostering.
- Youth Service Review – Chris Dickenson (Commissioning) and Andrea Richardson (Head of Learning for Life) attended and gave an overview of what was within the parameters of the Youth Service Review – ensuring correct contracts are in place with external organisations and whether the Youth Service are meeting the needs of users. A request was made for more monitoring of quality.

- Early Years Update – Obesity levels for young people in Armley and Bramley are increasing against the city wide trend of reducing levels.
- Graeme Tiffany – a specialist in detached youth work gave an interesting presentation on the benefits of outreach and detached work

Environment – Champion: Cllr Illingworth

The Environment Sub Group met on 26th January and the following issues were discussed:

4. Taxis parking in the cycle lanes along the A65 and what parking enforcement measures can be taken. There was also a discussion about parking outside schools and Members were encouraged to report and incidents to the Parking Enforcement Team.
5. Trials have taken place in other parts of the city to install ‘Do not park on the verge’ signs. Although the signs are not enforceable, they have worked. A discussion took place about introducing them in Inner West.
6. Housing Officers hold a quarterly walkabout estate walkabouts and Members were encouraged to attend. Members asked for the walkabouts to be advertised at least a month in advance in order for Members to attend.

Health & Wellbeing & Adult Social Care – Champion: Cllr Lowe & Cllr Venner

Best Start

7. This project is a broad preventative approach across some of the poorest areas of the city which looks at making the first 1001 days of a child’s life the very best it can be. Current projects include;
 - The safer sleeping project and the promotion of Baby Boxes.
 - Accident prevention awareness for families.
 - The promotion of the LCC Talk-Learn-Share app which shares prompts with parents to help them positively interact with children to develop skills in readiness for school.

Migrant Access Project in Armley

8. Touchstone has recently been commissioned to deliver a migrant community project across Leeds to help and support migrants and improve migrant health. Part of the project will involve embedding community development workers in local GP practices to help health care staff and clinicians offer the best support and medical advice to migrants. Community outreach workers and practice staff have been trained and are starting to commence their work.

Better Together

9. This outreach contract is currently working on the Wyther’s estate. It has successfully established a drop in residents group at Gott’s park café and a Mum and Tots group for

local residents. It is currently running an outreach bus service on the estate sharing information with local residents about local services.

Winter Wellbeing

10. Winter Friends has successfully delivered information to over 122 organisations citywide including West Yorkshire Police, Libraries, Neighbourhood Communities Teams, Children's Day Services and various voluntary sector organisations. We are also working more closely with other directorates across the council incorporating teams from Adult Social Care, Children's and Families and Environments and Communities into the city wide network. The brand new Stay Well in Leeds this winter leaflet consists of more localised information for residents about pharmacies, GP practises and local services across the city

Community Safety – Champion: Cllr Ritchie

Crime Reporting Video

11. In June 2016, the Community Committee held a Drugs and Young People themed meeting. The focused was on young people and crime, and in particular the barriers to young people reporting crime. The main issue coming out of the meeting is that young people do not trust that their report will remain anonymous. One of the actions that came out of the meeting was to create a campaign to encourage young people to report crime and bust myths around security and data protection.
12. The Communities Team successfully applied for funding from the Police & Crime Commissioner to create a video campaign that would be used on social media. They worked closely with local youth groups to consults on the campaign and worked closely with the West Yorkshire Police to create scripts for the video. Students from West Leeds Academy have agreed to act in the video and filming is due to take place in spring 2018.

Armley Forum

The Armley Forum met on the 21st November 2017 and 20th February 2018.

13. At the November forum Lee Hemsworth and Diane Gill attended to discuss Universal Credit. There was an update from Housing Leeds, Sharon Guy addressed the forum. Lee Wilson provided information about the services that Forward Leeds provides in the Armley area. The new Wade Ranger, Claire Rogers, attended to let residents know about the work which is ongoing in Gotts Park. The Police attended to provide crime figures and address any concerns from residents.
14. At the February forum Christine Lunn from One You Leeds (OYL) attended. Christine advised about the variety of services that they will be offering and how residents can access this services. The Police attended to provide crime figures and address any concerns from residents.

Bramley & Stanningley Ward Forum

15. The Bramley Forum met on 30th November and discussed the following:

- Policing issues including an overview of crime statistics for the area
- The Viewpoint Development
- Highways Update – Traffic Lights at Kirkstall Bridge have caused considerable impact locally and this is now in the top 3 of traffic hotspot areas in the City. An assessment is being done to look at options of improving traffic flow. Discussion was had about the reliability of buses and how many arrive at the timetabled time.
- West Leeds Academy – An update was given on changes within the school including changes to the management. A set of key principles has been established that the school is working towards following some challenges in recent years.

New Wortley Priority Neighbourhood Update

16. The New Wortley Core Team continues to meet every 6 weeks to bring together partners, monitor progress against agreed actions and ensure there is a collective, joined up approach to work taking place within the priority neighbourhood. The last meeting took place on 1st February.

Housing

17. There is an ongoing discussion to create a bespoke Annual Home Visit form for residents in the Priority Neighbourhoods which would be able to monitor customer satisfaction and perceptions of improvements.

Financial Inclusion

18. Money Buddies have been in New Wortley CC since September 2016. Whilst only 31 clients have been seen the service reports an increase in take up over the last 6 months. Of the clients seen;

67% clients had debt issues and were referred for debt advice.

83% clients were in debt and of low income

Total Financial Gains = £38789.69 (this includes savings on gas/electricity/ cash-flow improvements as a result of additional benefits being identified and repayment negotiations pending debt advice).

Average financial gain per client = £1251

Average financial gain per session =£718

It is clear there is a need for financial capability support in New Wortley. As part of the partnership working, which is improving following the Money Buddies efforts to raise awareness with and through staff/volunteers at the centre and an ex-councillor more promotion from local partners-including the local Medical Practice(s), local support groups would help in raising awareness too.

Communities

19. The New Wortley Community Centre is planning a 2 day Festival the 4th - 5th of May 2018, the 4th will be dedicated to employment and learning and the 5th will be a community fun day with activities for young people, advertisement of local service provision, food and entertainment.

Local Centres Programme

20. The Communities Team and New Wortley Community Centre have submitted an Expression of Interest to the Local Centres Programme Fund. The centre is utilising their relationship with Leeds Beckett to look at potential options and will engage them to work with the community to develop those ideas. Proposals are based around the creation of a gateway to New Wortley and improving the Tong Road/Green Lane junction.

Suggestions include;

- creating a New Wortley sign in metal alongside the fencing outside the Clyde blocks.
- lighting up the tower blocks in different colours
- creation of a pond dipping area with seating on the adjacent community centre land
- creation of a mural

Urban Mapping in New Wortley

21. The School of Geography at Leeds University are working with the Open Data Institute to come up with a project called Common Ground to be trialled in New Wortley. This is an Open Street map version of Google Maps. The idea is it will be a tool for local residents to be able to comment on the map and we can use to capture information and feedback from the community.

Active Lifestyles

22. An update was provided on the picture of activities taking place over the past 6 months.
- Female only bike rides for over 14s
 - Bike maintenance and rides for younger ones to start again in spring with support from the Bike College
 - Cycle to Success Leeds University volunteers could come to New Wortley
 - Bumps and Babes sessions for 12 weeks at Armley Leisure Centre
 - Castleton West Leeds Rugby club to start a running club for new runners
 - Armley Park Run plans are continuing to get this up and running
 - Run and cycle in Armley Park in April with Yorkshire Sport

Youth Service

22. The service have plans in place to work with Active Leeds this summer. A question was asked if Pathways could be linked to the Care app so that they can report issues when out and about on the estate.

A report of on the transition work carried out last year was provided detailing the partnership programme that had taken place to support the Year 6 cohort leaving Castleton Primary to go to 16 different high schools across Leeds.

Employment & Skills

23. A Care sector event is to take place on 27th February following on from the Introduction to Care learning that took place. A CLLD bid will go in too to support getting people into paid employment similar to Talent Match

Communities Team

An Integrated Services meeting took place in February to look at how services from New Wortley could work better together, signposting and advertising and how to improve customer access.

Bramley Our Place Update

24. The Bramley Our Place Partnership was brought together to develop a local improvement plan for Bramley, focusing on the Broadleas and Fairfields.

25. The Our Place Steering Group met in October 2015 to reorganise the partnership against the new Indices of Deprivation statistics which showed a marked drop in both neighbourhoods, particularly under the 'Education, Skills and Training' domain.

26. Bramley Our Place has recently undertaken a refresh of its work programme and identified 3 priorities which are underpinned by community engagement;

- Children & Young People
- Community Safety & Environment
- Jobs & Skills, educational attainment (increased employment and more of the community in learning)

27. The first initiative since the refresh focused on the environment and children and young people. This was a joint project working with Bramley Primary School, Housing Leeds, Waste Management and the Cleaner Neighbourhoods to deliver a dedicated school week focusing on the environment. The school devised a program that fitted in with the school curriculum and partners enhanced the students experience by coordinating a 2 day estate walkabouts and litter pick as well as presentations throughout the week at school assemblies. Following the success of this initiative it is planned to continue this initiative over the course of the year. The main aim of this initiative was to build aspirations amongst the students about keeping their environment clean and tidy.

28. Further initiatives are now being explored by the partnership as they construct a development plan to set measurable targets and understand what difference was being made on the ground.

29. There is strong commitment to partnership working amongst partners as well as access to a number of community buildings and green spaces. Particular opportunities are offered through the recent refurbishment of Bramley Library into the new Bramley Community Hub. This offers a key asset for the partnership to deliver further change.

Hawksworth Wood Update

30. Planning permission has been approved for a variety of upgrade works to Cragside Recreation Ground that the HAVA Board and Groundwork have been developing. Plans include a skatepark and path around the greenspace.

31. The Hawksworth Wood Hub had its official opening at the beginning of March. The site is in the old Community Association building and will offer all the Hub services and be open Monday to Friday. It is anticipated there will be a variety of services and sessions supported by local groups and organisations delivered from the site.

Wythers Update

32. The Communities Team have been working closely with Housing and Voluntary Action Leeds on the Wyther Park Estate for the past 18 months, engaging with local residents to encourage positive action in the community. An initial group of residents were enthusiastic about linking in on this work, however, for a variety of reasons, they opted to step away from the project. This led to the Communities Team, linking in with Housing, Voluntary Action Leeds, Libraries, Youth Services, West Leeds Activity Centre and the Cleaner Neighbourhoods Team to bring about clearing a piece of land on the estate to deliver a programme of summer activities and seek to engage with more residents.
33. One of the key points to come out of this consultation has been that residents feel that there is a lack of community facilities in the local area. The Communities Team subsequently met with the local church – The Venerable Bede – and agreed access to the hall there on a free let basis and use of equipment for a parents and tots group. A community development worker, employed by Voluntary Action Leeds, has picked up on this work over the past 6 months. This has led to increased community engagement on the estate and a regular group of parents now agreeing to take on responsibility for the running of the group at the local Church. This group will continue to be supported, with new activities and further engagement to be encouraged. There is an ongoing piece of work with services as well, looking at which organisations are currently delivering on the estate, and how links between them and residents can be improved.

Corporate

34. **a. Consultation and engagement** - Local priorities were set through the Community Plan process.
- b. Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.
- c. Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

35. The work of the sub groups are essential in the delivery of the Community Committee priorities. The Communities Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Community Plan.

Recommendations

36. To note the report including the key outcomes from the sub groups and approve the new Community Plan.

Background information

- None



Report of the City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 21st March 2018

For decision

Dates, Times and Venues of Community Committee Meetings 2018/2019

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2017/18, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2017/18, this report seeks to schedule four Community Committee business meetings as a minimum for 2018/19. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2017/18, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2018/19, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2018/19 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2018/19 is as follows:
 - 20th June 2018 – 6pm
 - 19th September 2018 – 6pm
 - 21st November 2018 – 6pm
 - 20th March 2019 – 6pm

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Wednesday at 6:00pm - and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2018/19, Members are requested to agree the arrangements for the same period.

Recommendations

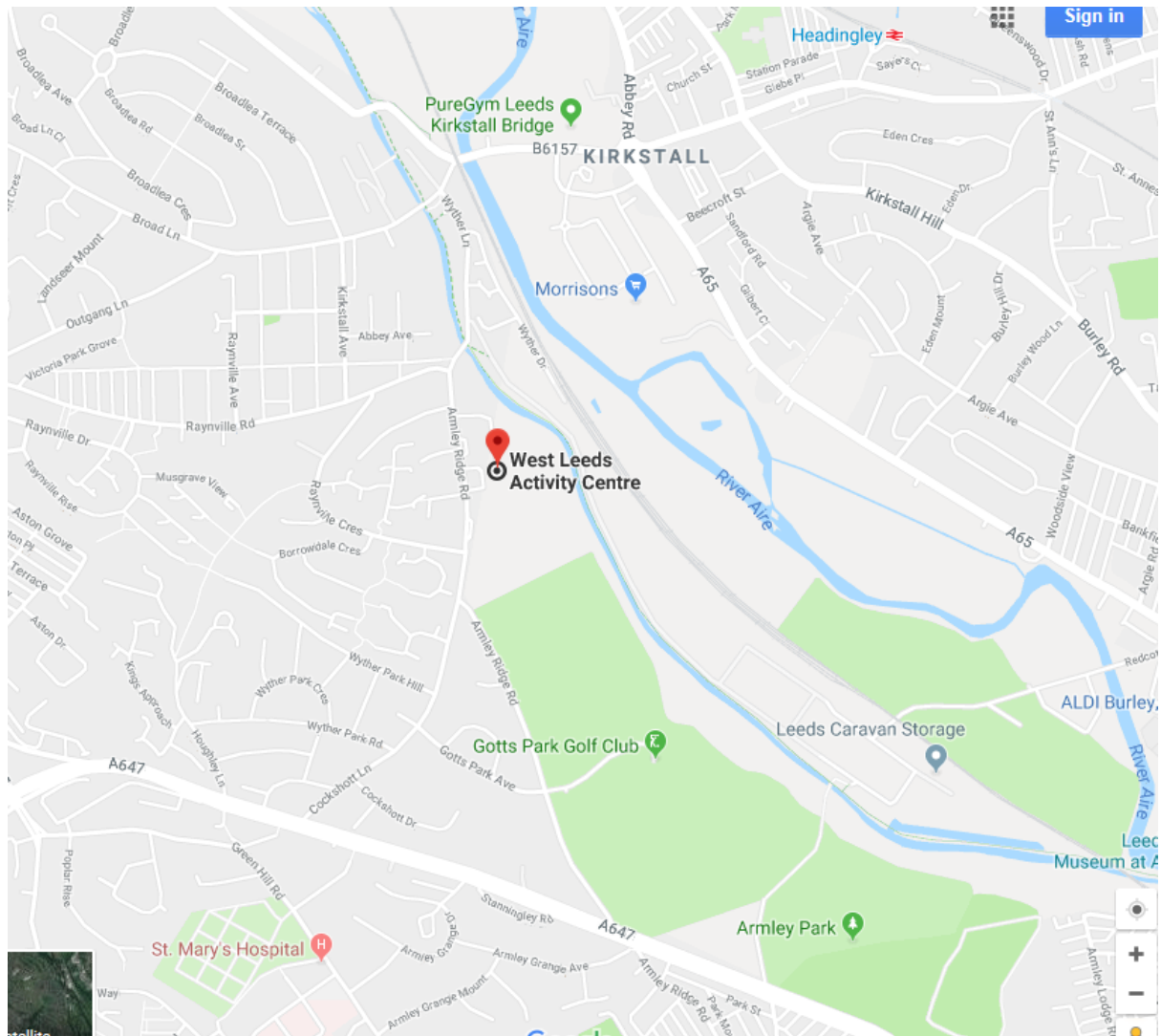
13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2018/19 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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West Leeds Activity Centre Lenhurst Avenue, LS12 2RE



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